

Na Wai Ola PCS

Governing Board Meeting Minutes

Monday, September 22, 2014, 5:30 p.m.

Location: St. Theresa Parish / School Grounds

Call to Order and Acknowledgment of a Quorum

- Meeting called to order at 5:40 p.m.
- No Quorum acknowledged

Approval of Minutes and Agenda

- Minutes to be e-mailed out for approval
- Agenda handed out and approved

Director's Report:

1. Current student count
 - Current student count at 177 students, 7 students over projected number
 - a. Snapshot date
 - Snap shot date = October 15th
2. New Admin Building – Status
 - Building itself complete, trench built and electrical pole put in, waiting on inspection by county
 - Insurance approved, waiting for paperwork to go through
3. Upcoming school funding
4. Other Points
 - Saturday School scheduled to start the first Saturday after October intersession
 - Transportation:
 - Student average of bus riders = 45-55
 - Student average of van riders = 15-20

- 15th of October is parent night, dinner will be provided for families

Financial Report:

- August Balance Sheet and August Profit & Loss Statement available for Board Member's perusal

Old Business:

1. School lunch mobile

- \$50,000 loan approved for certified lunch wagon; waiting on approval from AG's office after First Hawaiian Bank re-writes loan terms to AG's specifications

2. Tech Updates

- a. Status of return of laptops
- Laptops returned
 - b. Website updates
 - Community-at-large nominee in attendance offers son's information; son works in technology and is currently seeking a non-profit organization to help as part of their community outreach project
 - Mr. Caluya says current tech guy is "learning the ropes" of educational-specific internet/technology needs; recently, connectivity issues has taken up a lot of his time
 - Mr. Caluya will talk to tech guy and see if he's alright with out-sourcing website to above mentioned resource

3. Funding Resources

- Moe to attend a webinar, along with mainland charter schools who are struggling with the same things we are (funding, resources, etc.)

New Business:

1. Governing Board Elections and Discussion

- a. Teacher rep / alternates – To be voted on by the board:
 - Sandy Carvalho, 5th grade teacher, new teacher representative
 - Jason Wong, 3rd grade teacher, teacher representative alternate
 - Abigail Kunewa, 1st grade EA, staff representative alternate
- b. Student rep

- Student representative nomination sheets went home last week; sixth grade students should be able to vote on their representative within the next week
 - c. Parent rep
 - There is currently one parent position open, possibly three considering a possible resignation of one parent representative, and removal due to absences of another parent representative
 - Parent nomination sheets went home last week, currently collecting them and ballots will go out within the next two weeks
2. Attendance at meetings
- Board Chair to draft a memorandum for all Board members covering items such as
 - 1) Understanding the Governing Boards attendance policy
 - 2) Ethics
 - 3) Impending vote on Board’s new Zero-Tolerance Policy for all Na Wai Ola employees
 - * Board Chair is currently working on drafting a Zero-Tolerance Policy to instate for all Na Wai Ola employees; he’s currently reviewing both already established policies as well as guidelines from multiple unions that cover Na Wai Ola employees. When this is complete, employees will have to sign off on the policy.
3. Lava flow
- a. How will it affect us?
 - It’s not “IF” this flow is coming, it’s a matter of WHEN access will be cut off to lower Puna.
 - All schools are putting together action plans.
 - Mr. Caluya is working with various organizations to stock supplies and help in whatever way necessary
4. Public Comment: **School patrons are given the opportunity to address the school board regarding items that are not on the agenda. Remarks will be limited to 5 minutes per person. The Chair will rule on the appropriateness of the topic for the meeting and may refer the request to the Director or Business Manager for research and scheduling at a later meeting. All patrons will be asked to state their name and address for the record.**

Announcements: None

Next Meeting: October 20

Adjournment: Meeting adjourned at 6:50 p.m.