

Governing Board Meeting Minutes

Monday, January 26, 2015, 5:30 p.m.

Location: St. Theresa Parish / School Grounds

5:35 pm, called to Order and Acknowledgment of a Quorum

Approval of Minutes and Agenda

Director's Report:

1. Current student count is at 173 students. No room for no others at this time due to fire-code limits.
2. Early childhood program will be at our school next year through a pilot program with the Charter School Commission. Need to figure out who will be running it, how many staff are needed, requirements for staff and parents, and income parameters.
3. New admin building is open and running smooth. No issues at this time.
4. School Lunch Mobile is being underutilized. Need to get healthier meals for the students. Director to discuss with Food Manager.
5. Currently shopping for a new van

Financial Report:

1. Numerous line items on budget narrative are unclear. Board requested a special session with the Business Manager in order to go over each line item, discuss each line item, and alleviate any concerns Board may have. A special session will be scheduled by the Chair.

Old Business:

1. Panic beeper for students is currently being utilized and the results are good. Concerns for student safety are down a little due to use of the beepers.
2. Upcoming Hoolaulea
 - a. Selling individual tickets
 - b. Some booths will need access to electricity.
 - c. Possible "catch a Koi" for fundraising
 - d. Vendor fees will be \$50
 - e. Will have 3 on 3 basketball and softball tournaments to bring in other people from around the island.

New Business:

1. Discussed the importance of proper governance and paying attention to finances
2. Discussed current board makeup and taking away the secretary position and adding another community or parent rep.
3. Committees:
 - a. Policy committee to revise employee handbook and review zero tolerance program
 - b. Finance committee will meet for budget discussions and revision of the financial operating report
4. Important dates:
 - a. Spring Break is 3/16 – 3/20
 - b. Last day of school for students is 5/28
 - c. Last day of school for teachers is 5/29
 - d. Summer school will be 6/15 – 7/3
5. Board will meet during spring break
6. Public Comment: **School patrons are given the opportunity to address the school board regarding items that are not on the agenda. Remarks will be limited to 5 minutes per person. The Chair will rule on the appropriateness of the topic for the meeting and may refer the request to the Director or Business Manager for research and scheduling at a later meeting. All patrons will be asked to state their name and address for the record.**

Next Meeting: 2-17-15

Adjournment: 7:25 pm