

<b>Na Wai Ola PCS Governing Board Meeting Minutes Date <u>Nov 3, 2015 Special Session</u></b>	
<b>CALLED TO ORDER</b>	5:30 PM
<b>ATTENDEES</b>	Melissa Costa, acting chair; Mary Quijano, secretary; Serena Fujikawa, treasurer; Kiara Bianchi, parent rep; Sandy Carvalho, teacher rep; Lore Makaiwi, staff rep; Jason Wong, teacher rep alternate; Julie Murcia, teacher visitor, Geri Fujjoka, visitor
<b>APPROVAL OF MEETING Agenda &amp; MINUTES</b>	Serena and Sandy refused to approve the agenda as they wanted to discuss and approve prior meetings minutes. This was not allowed as approval of minutes was not on the agenda approved by Tom Hutton in waiver for this special session. It was noted that Sept 25 board meeting minutes were never sent out. This will be looked into.
<b>PRESIDENT'S REPORT</b>	N/A (not on approved agenda for Special Meeting)
<b>TREASURER'S REPORT</b>	N/A (not on approved agenda for Special Meeting)
<b>OLD BUSINESS</b>	<p>Status of new teacher hire. It was explained by board secretary and by hiring committee member why and how the new teacher hired for Kindergarten was not HQT, as the board had voted to stipulate in their last meeting. Members were reminded that Tom Hutton clarified at the prior meeting that the board only hires the exec, and the exec hires the rest. The only applicants that were available following the interview process were not HQT, although in the process of getting their credentials, and it was necessary to select from one of them. Objections from Sandy and Serena continued until a point of order was raised that the arguments were unproductive and the board needed to move on. Serena then left the meeting.</p> <p>Kiara then reviewed the tasks we had on the agenda - which were by-laws items the board members had discussed in committee and brought to the board for needed action.</p> <p>First was section 6, item 2a of by laws, which was unclear as to what constituted a voting quorum. After discussion, Lore moved that we accept the meaning as, when a quorum is present, then a decision may be made by the majority of all the voting members present at the meeting. The motion was seconded and carried. It was agreed that this needed to be written into the bylaws in this manner.</p> <p>Next, the issue was raised regarding the make up of the board, which currently violates charter school commission rules which state that the board can have no more than 1/3 of its members as school staff or relatives of school staff. Danny Vasconcellos from the commission suggested to the chair 3 alternatives as solutions:</p> <ol style="list-style-type: none"> <li>a. change present members which have resulted in this violation</li> <li>b. Change the number of staff member positions from two teachers to one</li> <li>c. Increase the number of board members.</li> </ol> <p>Sandy shared that Serena (her sister) may not stay on the board. She also said she was willing to step down from her position as teacher rep. Lore moved that we adopt the second alternative, and reduce the number of teacher reps on the board from 2 to 1. The motion was seconded and carried unanimously. Lore then moved that all alternate positions be removed from the board. Sandy seconded. Discussion ensued, that staff and teacher reps are there to represent the interests of their peers in board decisions, and therefore alternates when the rep can't be there are necessary. Kiara suggested we table the motion and address it further in committee.</p>

	<p>Next Lore went over the 7 committees that are listed in the by laws, clarifying that although our by laws do not state who is the chair of the budget committee, the Financial Operating Manual does state that the treasurer is the chair of that committee. She also clarified that the by laws do not state that the secretary has to chair the elections committee. She clarified that per our by laws any committee chair has to be a board member, and every committee must have at least 2 board members on it. Per section 6:4E, page 7, the academic committee must include the lead teacher and a SpEd teacher.</p> <p>Lore resigned as chair of the organizational committee, and Sandy resigned as chair of the fundraising committee. Then Lore nominated Kiara to be chair of the organizational committee. Secretary seconded the motion, and it carried with Kiara abstaining. Mary and Lore expressed that they were willing to serve on the committee as members. Kiara moved to have Lore be on the organizational committee, Charlie seconded and vote carried with Lore abstaining. Kiara then nominated Mary, Lore seconded and vote carried with Mary abstaining. Julie said she would also like to join the committee.</p> <p>Finally, Kiara brought up the by laws issue regarding the time frame in which to post the minutes. By Laws state to post them within 3 days of the meeting, but this is impractical as board must review and approve them first. Kiara moved to change by laws to read minutes must be posted within 30 days following the meeting. Lore seconded. Sandy asked to amend that to include the statement that minutes cannot be posted until approved by the board. A vote was taken to change the bylaws to state "By laws must be approved by the board and posted within 30 days following the meeting." Motion carried by unanimous vote.</p>
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<b>NEW BUSINESS</b>	none
<b>ANNOUNCEMENTS</b>	none
<b>ADJOURN</b>	6:55 PM
<b>EXECUTIVE BOARD CONTACTS</b>	