

Na Wai Ola PCS Governing Board Meeting Minutes Date <u>Dec 1, 2015, Special Session</u>	
CALLED TO ORDER	5:36 PM
ATTENDEES	Daniel Caluya, Director; Melissa Costa, Parent Rep/Acting Chair; Kiara Bianchi, Parent Rep; Jason Wong, Teacher Rep alternate; M Quijano, Teacher Rep/Board Sec. Visitor Julie Murcia , Charley Mapa, Community Rep arrives at 6:53 (after exec session)
APPROVAL OF MEETING MINUTES	N/A Quorum established
DIRECTOR'S REPORT	N/A
TREASURER'S REPORT	N/A
OLD BUSINESS	Motion to go into executive session passed: Visitor Murcia leaves. Exec session ends at 6:30. No motion to Board comes out of that meeting.

NEW BUSINESS

Kiara, as Chair of Organizational Committee, presents findings and recommendations of the Organizational Committee from their last meeting. Moves to combine the Organizational committee and Election Committee, as per Board Proposal Form Submitted; motion is seconded and carries by unanimous vote, as written.

Kiara next moves to combine the Budget and Finance Committee with the Fundraising Committee, as per Board Proposal Form submitted. After discussion, the proposal is edited to include "line c; at least one other non-staff member." Motion then carries by unanimous vote.

Kiara next submits Board Proposal Form to amend the By laws regarding terms of office for Board members. After some discussion of the proposed changes, with some suggestions on rewording, the by laws regarding Terms of office were amended to have terms begin on July 1 and end on June 30 of subsequent year, with any Board member elected to fill a vacancy mid-year ending their term on June 30 of that school year. It also limits terms to one year, with a maximum of three consecutive years, with member eligible to serve again after a one year absence from the Board. Motion carried unanimously with these changes.

The next Board Proposal Form was about By laws regarding election of officers. Proposed wording on the amended Terms of Office was amended to read: "The officers will be elected annually by the Board during its first scheduled July meeting, and will hold office until June 30 of the subsequent year, until re-elected, replaced or removed by majority vote of Board members. Motion to accept this revision of bylaws was made, and passed by unanimous vote.

A discussion regarding how to set up the Na Wai Ola website so that the section with Board minutes and other information was easily accessible to public. At present it is somewhat buried under the "ohana" section. It was decided that someone from the Organizational Committee should sit with the website designer to come up with changes in the format.

Information was presented about a recruitment letter being developed to recruit new members, particular those from the community with desirable skill sets. Teacher Rep Wong discussed his plans to do a presentation to the South Hilo Rotary club to recruit Board members.

Final discussion was regarding the need to have equitable Board representation and move away from the staff heavy representation currently existing. The difficulty is that Commission both advises us to rectify the "staff heavy" situation of Board membership, but at the same time advises against losing key experienced Board members that are staff members, specifically mentioning Quijano and Makaiwi, until we are through the current difficulties (financial and academic). Organizational Committee proposes that we keep the current members, and actively recruit at least 2 Parent Reps and 1 Community Rep to bring balance to the Board as an emergency fix. Then the Org Committee will work to come up with a new organizational structure for the board based on needed skill sets, which can be put into place at the start of the new school year. Alt Teacher Rep Wong was opposed to this, wanting a new election of Teacher Reps so he would the chance to be voted onto the Board as a regular member. We then discussed the problem of Nov 3, 2015 vote to reduce Teacher Rep from 2 to 1 positions, effective immediately. This vote was out of order as it violated bylaws clause that we can't shorten a BM term by an amendment of the bylaws. KB motioned "to modify the vote taken on November 3, 2015 which reduced the number of Teacher Representative Positions from two to one, from effective

	immediately to effective at end of SY 2015-16, which is newly defined as June 30, 2016". MQ 2 nd , 4Y/NO/A0 passed.
ANNOUNCEMENTS	Next regular Board meeting is scheduled for Dec 15 at 5:30 PM
ADJOURN	8:09 PM
EXECUTIVE BOARD CONTACTS	