

**Na Wai Ola PCS  
Governing Board Meeting Minutes  
Special Session  
Date June 8, 2016**

<b>CALLED TO ORDER</b>	3:08 pm
<b>ATTENDEES</b>	Mary Quijano, secretary; Kiara Bianchi, member, Jason Wong, member, Melissa Andaya, Business manager; Melissa Costa, acting chair, Emily Taaroa, member, Charlie Mapa, member; Lore-lin Makaiwi, member; Christine Yasuhara, staff; Renee Bellinger, member
<b>APPROVAL OF MEETING MINUTES</b>	NA Quorum Established
<b>DIRECTOR'S REPORT</b>	Director not present: Jason Wong reads his notes in his stead. Still need occupancy certificate, inspector came yesterday so we can proceed with drywall and pickets on railing. Need drawings on old admin to proceed with renos. Need to fix pad at bottom of stairs as well..not big enough, can then get license for PreK after occupancy certificate. Regarding renos on old admin building, Jason says going to draw up plans to incorporate the shed next to garage in old admin building. Melissa Andaya cautions that we need to check with church because it involves tearing down a wall. <i>Question: if we make that kind of major change, will it change the status so it can no longer be grandfathered in?</i> RE portable relocation: Paleka is supposed to present this concern to Council, don't know when. We are supposed to move it by August 15. Jason proposes we go ahead with getting electrical to it where it is. Board okays him to find out what the cost would be and what entailed. Concerns over going ahead when we don't know if it will need to be moved. As for Lunch wagon, officially it is supposed to be moved every day, otherwise we need fire sprinkler system and wastewater disposal. Next: re contracts: need teacher contracts by tomorrow, EAs next, with duties on contracts.
<b>TREASURER'S REPORT</b>	Melissa Andaya: \$5,000 in old bills paid today, will continue to defer other payments until after we meet July 5 payroll. Will meet with Bonnie tomorrow to work out budget, Board needs to meet to approve and submit budget before the 15th.
<b>OLD BUSINESS</b>	New Board members: Renee Bellinger was approved by unanimous vote by email. Interim Director: Jason Wong was elected unanimously via email vote on 6/7/16, effective June 10. (see email motions)

<p><b>NEW BUSINESS</b></p>	<p>Organizational committee report ai Restructuring 1. Position Changes. Kiara moves to not offer contracts to Kai'anui Andaya - Hawaiian Studies teacher - Isaac Runnels, 2nd grade teacher who has stated he just wants to be EA next year, and Doreen Kaleiwahea, SpEd teacher. Emily seconded. Discussion re possible half time position for Kai'anui if funds available...possibly lower el only. Vote was unanimous in favor of motion.</p> <p>Also under restructuring, proposal to end day at 2PM to allow more time at end to meet with parents. Staff were polled, and were in favor of starting day at 8:30 and ending at 2:30 in belief it might help with absenteeism and also with bus schedule. No motion or vote taken.</p> <p>Kiara moves to offer contracts tomorrow to Dori Lovell, K; Anna Aoki, grade 1; Stephanie Albornes, Grade 2; Jason Wong, grade 3; Richard Gramlich, Grade 4; Angelina Silva-Sampaio, Grade 5; Mary Quijano, Grade 6; Abigail Kunewa, PreK and Shari Frias, Mala. Emily Seconds. Vote in favor is unanimous.</p> <p>Discussion re Classes/Budgeting/Student Allotment. (See document: "Student Allocation and Salary Estimate".</p> <p>Hiring Committee Report: Lore-Lin Makaiwi reporting. She will separate questions to be asked by role - such as curriculum coordinator will ask academic questions. Will have these questions done and to board by Friday. Melissa will schedule interview to start by Tuesday.</p> <p>Re HGEA lump sum payment: decision by HGEA entitles 1 time payment of 1200 to all HGEA employees. We have 13, so total payment is 15,600. Board elects to pay Steven, maintenance, the bonus as well, for total of 16,800. This will be paid out of the new 16-17 budget.</p>
<p><b>ANNOUNCEMENTS</b></p>	<p>Next meeting Monday June 13 to discuss budget in time to submit by June 15 deadline.</p>
<p><b>ADJOURN</b></p>	<p>Lore moved to adjourn 5:50PM, Jason Second, all unanimous.</p>
<p><b>EXECUTIVE BOARD CONTACTS</b></p>	