

Nā Wai Ola PCS
Governing Board Meeting Minutes

July 27, 2016
4:30 p.m.

Location: Na Wai Ola Administration Office

Call to Order and Acknowledgment of a Quorum Call to order @ 4:55 pm; quorum acknowledged with General Board Member + Secretary, Lore-Lin Makaiwi (LM), General Board Member + Treasurer, Kiara Bianchi (KB), General Board Member + Vice Chair, Emily Taaroa (ET), Director, Jason Wong (JW), General Board Member + Chair, Renee Bellinger (RB).

Approval of Minutes

1. June 29, 2016 Special Session Meeting – motion to accept by LM, second (ET); MOTION PASSES – 3 yeas (KB, LM, ET), 2 abstain (RB, JW), 0 nays.

Director’s Report:

2. Jason Wong – see 7/27/2016 Directors Report (attached)
Motion to enter Executive Session by JW, second (KB); MOTION PASSES – 3 yeas (KB, LM, ET), 2 abstain (RB, JW), 0 nays
start 5:52pm
Motion to exit Executive Session by KB, second (ET); MOTION PASSES – 3 yeas (KB, LM, ET), 2 abstain (RB, JW), 0 nays
End: 6:25pm

Treasurer’s Report:

3. Budget
 - a. Positions Still Pending Approval
 - i. Hawaiian Studies .5. The BOD cannot approve or remove this position until a complete understanding of the 2016/2017 budget is attained. A teacher submitted written testimony in support of this position to the BOD chair. To facilitate communication with staff regarding this position, the BOD will schedule a special session with staff to hear their support for this position and discuss budgetary constraints. After taking testimony from teachers the BOD will make a final decision during the next scheduled meeting.

- ii. .5 Office Clerk – Motion to remove position from consideration by KB, second (ET); MOTION PASSES – 2 yeas (KB, ET), 3 abstain (RB, JW, LM), 0 nays
- iii. Food Service Assistant – filled
- b. Approval of SY 16-17 Budget – tabled to for future meeting, pending revised budget.

Old Business:

- 4. Organizational Committee
 - a. Report - meeting Thursday 8/4 at 4:30pm in LM office
 - b. Bylaws – the Bylaws were reviewed by Carter Siu. Next step is for the Organizational Committee to review proposed changes, modify the final version, and then submit to the BOD for final review and approval.
 - c. Board Positions – New Term
- 5. Hiring Committee
 - a. Report
 - 3rd grade HQ teacher position filled with Stephanie Olsen-Moore
 - HQ SpEd Teacher position filled with Mark Fontaine
 - b. SY 16-17 Hiring
 - PreK teacher position still posted and open, currently have three applicants
 - Interviews for the PreK position will be scheduled for next week
 - Food Service Assistant – filled

New Business:

- 6. 501c3 Status/Application – table until next time
- 7. Possible Media Release – after brief discussion decided not to release a press release.
- 8. Module Update – written report provided in the Director’s Report.
- 9. Computer Usage Policy – The computer usage policy was briefly discussed and suggestions were provided for incorporation into the final document. Motion to approve current version by KB, second (LM); MOTION PASSES – 3 yeas (KB, LM, ET), 2 abstain (RB, JW), 0 nays
- 10. School Debit Card – A motion was approved to cancel the debit card by Mr. Daniel Caluya and order a new debit card for Educational Director Jason Wong. Motion made by ET, second (KB); MOTION PASSES – 2 yeas (KB, ET), 3 abstain (LM, RB, JW), 0 nays

Next Meeting: 08/24/2016

Adjournment: Meeting adjourned at 7:50 pm.

Module

The module did not pass the fire inspection. I have been in contact with Hawaii Modular to update them on their building: on P & R land w/out approval, was placed on ground w/out inspection (building sinking), no foundation, no electric, failed fire inspection. The end result is that our school cannot use the building or afford to honor the remaining 4 years left on our contract. Where does this leave us?

Hawaii Modular responded rather well to the news. They requested and received confirmation of the failed fire inspection. I have explained to HM that the projected cost of our contract could total \$200,000, which may result in the loss of our charter.

Our contract is currently being review by HM. Can we put the building on craigslist?

We have the option of getting out of the contract if we can find someone else to assume the contract. I think craigslist isn't a bad start, but I'm going to ask our Mayor for advice and propose that he help us to get out of our contract with HM and use the building to support a social cause on the island. We may need a creative solution to get out of this contract if HM is unable to help us.

Commission

Over these past few months, we have had to maintain constant contact with the Charter School Commission because many of our reports are over due, and the ones that we do manage to get in are often late.

As our school's ELL coordinator, I had to attend training this past Wednesday in Honolulu. The commission asked if I would be willing to stay the night, and meet with each department the following day.

My goal was to get information about how our school had conducted business in the past and to get a sense of what can be done to rectify our issues.

Licenses and Permits

We are very close to getting our Pre-K license and occupancy cert. The fire inspector said that the smoke alarms that we currently have are not wired to the main fire alarm system.

Finding a company to help us has been difficult. I was able to meet a fellow Rotarian yesterday that works for American Electric who has agreed to help us. I'll be able to give you more information as it comes in.

First Day Back for Staff

Having our teachers back at school has been very exciting. So far, teachers have been trained to use i-ready (universal screener), and Infinite Campus (attendance). I met with our academic staff today to create norms for our meetings, discussed outcomes of student learning, homework policy, use of EA's, the future of the Mala, PBL, and what week one will look like.