

Nā Wai Ola PCS
Governing Board Meeting Agenda

January 25, 2016
4:30 p.m.

Location: Na Wai Ola Administration Office

1. Call to Order and Acknowledgement of a Quorum: Call to order at 4:43 pm, quorum acknowledged. Meeting Attendees Include: General Board Member + Secretary, Lore-Lin Makaiwi (LM), General Board Member + Treasurer, Kiara Bianchi (KB), General Board Member + Chair, Renee Bellinger (RB), General Board Member, Charley Mapa (CM), Director/Principal, Jason Wong (JW), guest + NWO 6th grade teacher, Mary Quijano (MQ) and guest + NWO Business Manager, Karen Basham (KMB).

2. Approval of Past Meeting Minutes:

- A. December 21, 2016 – RB moves to approve December 21, 2016 minutes, KB seconds; MOTION PASSES- 3 yeas (KB, CM, LM), 2 abstain (RB, JW), 0 nays.
- B. April 26, 2016 – KB to give notes to RB to complete, approval moved to next general board meeting.
- C. Finance Committee, December 7, 2016 – Brief review to be presented at next general board meeting.

3. Director's Report See attached Document01/25/2017.DirectorReport

4. Executive Session KB votes to go into Executive Session at 7:00 pm, LM seconds; MOTION PASSES- 3 yeas (KB, CM, LM), 2 abstain (RB, JW), 0 nays.

LM moves to end Executive Session at 7:10 pm, KB seconds; MOTION PASSES- 3 yeas (KB, CM, LM), 2 abstain (RB, JW), 0 nays.

5. Treasurer's Report:

- A. Budget committee update - Two documents passed out and reviewed, Actual Budget (to date) and Profit & Loss (to date). KMB reports that NWO has been removed from monthly (financial) monitoring and that she's had a conversation with Scott Hall about removing past due tasks in epicenter as they have been completed and turned in to Scott himself.

6. Old Business:

- A. Bylaws – RB to send current Bylaws to new AG, Gregg Ushiroda, for review.
- B. Portable building taskforce – Move to next general board meeting.

7. New Business:

- A. Leadership team – Move to next general board meeting.
- B. National Board Certification Teachers Bonus (NBCT) and reimbursement for NBCT renewal – guest MQ presents; passes out print out re: HSTA – National Board Certified Teachers; NWO needs to ensure funds to meet needs (bonuses) outlined/required by HSTA for National Board Certified teachers.
- C. Approval of Na Wai Ola Complaint Procedures and Form – LM to resend to RB to disseminate for review and will be discussed at next board meeting.
- D. Approval of Na Wai Ola Procurement Policy - LM to resend to RB to disseminate for review and will be discussed at next board meeting.

Adjournment:

LM moves to adjourn at 7:12 pm, RB seconds; MOTION PASSES- 2 yeas (KB, LM), 2 abstain (RB, JW), 0 nays.

Meeting Notices and Conduct:

Meetings of the Governing Board occur monthly starting at 4:30 pm on the 4th Wednesday of each month, unless the Governing Board approves a reschedule. Meetings are held at the St. Theresa Parish/School Grounds and are open to the public. The meeting room is available 30 minutes prior to meeting start time to permit review of meeting materials (two printed copies will be available). Laptops may be brought to view documents online. Public comments are limited to items on the meeting agenda, and the general public is encouraged to submit Board Proposals*. During meetings, authors of Board Proposals are allotted time to present their proposal and answer questions. All meeting materials will be made electronic whenever possible, and accessible at any time by posting said materials to the Na Wai Ola website (<http://nawaiolapcs.org/governingboard/minutes-agendas/>). Governing Board Members may request materials after the Agenda has been distributed, which occurs six days prior to the Governing Board meeting date.

*Public proposals: to receive assistance with submitting a proposal, or for general questions, please contact the Board Chair via email (rbellinger@nawaiolapcs.org)

Document01/25/2017.DirectorReport

Directors Report

1/25/17

Module

- Met with Parks and Recreation 1/23/17 to ask for: permission to leave our module on P and R land for four years, and permission to extend the walk way to the stairs and ramp.
- P and R said that in order to issue a four-year lease they would have to bring the matter to the County Council, which may be problematic. The director of P and R is willing to support Na Wai Ola by issuing us a year-to-year lease, and is willing to allow us to extend the walkway to our stairs and ramp.
- P and R is concerned that the fire department is ill equipped to protect our module because the fire hydrant is more than 300 feet away, and they are concerned that the fire hydrant does not have the proper capacity (4" vs. 6" pipe).
- P and R is willing to grant us a year-to-year lease provided we pass our fire inspection.
- P and R suggested that we look into moving the module to church land.
- Stacy's drafting has not created a foundation plan.
- Meeting with Mayor Kim next week to request support with Shippers' Warf grant and getting our plans through Building and planning.

Teacher Evaluations

- Pre-conferencing with teachers to discuss evaluation tool and rubric.

Fund Raising

- Jen Ruggles has offered the school \$2,000 towards our after school program through the Contingency Relief Fund.
- Pre-approved for \$2,500 (or more) equipment grant (Stove + warmer + staff) for our food truck. The purpose of the grant is to increase our participation in the breakfast program by making the food more appealing.