

Nā Wai Ola PCS
Governing Board Meeting Minutes

February 22, 2017
4:30 p.m.

Location: Na Wai Ola Administration Office

1. Call to Order and Acknowledgement of a Quorum:

The meeting was called to order at 4:52 p.m. with Quorum met. Present: Charley Mapa (CW); Kiara Bianchi (Governing Board Treasurer, KB); M. Renee Bellinger (MRB, Governing Board Chair); Emily Taaroa (Governing Board Vice Chair); Karen M. Bashem (KMB, Business Manager); Jason Wong (JW, Educational Director).

2. Approval of Past Meeting Minutes:

- A. January 25, 2017 - pending
- B. April 26, 2016 - pending
- C. Finance Committee, December 7, 2016 - pending

2. Director's Report

Bullet points listed below.

4. Treasurer's Report:

- A. Budget committee update
KMB is continuing to review reimbursements for this fiscal year; the budget has been reconciled with bank statements to date.

5. Old Business:

A. Bylaws

The Nā Wai Ola's Governing Board bylaws were last revised on 08.21.2013. During 2016 the bylaws went through several revisions by the Governing Board, with a preliminary draft submitted to the Attorney General Carter Siu for review and feedback. The recommendations received from Carter Siu were incorporated into the draft bylaws version 12.19.2016, provisionally approved by the Governing Board during the 12.21.2017 Board Meeting. These minutes were submitted on February 1, 2107 by MRB to Attorney General, Gregg Ushiroda for the AG review. Gregg Ushiroda requested from MRB more information regarding Carter Siu's review. MRB will contact Gregg Ushiroda to provide as much information as possible.

B. Approval of Na Wai Ola Complaint Procedures

The intent of the Nā Wai Ola Complaint Procedure and Policy is to establish a process for complaint resolution. A draft form will be submitted by JW or KBM to staff for their

consideration and to receive feedback. The Complaint Procedure and Policy will be considered as a Board Policy during the 03.22.2017 Nā Wai Ola Governing Board Meeting.

C. Approval of Nā Wai Ola Complaint Form

The Nā Wai Ola Complaint Form is intended to track incidences and concerns and to facilitate complaint resolution. A draft form will be distributed to Nā Wai Ola staff for their review and consideration and forwarded to the Governing Board for formal adoption and approval.

D. Approval of Na Wai Ola Procurement Policy –

The Na Wai Ola Procurement Policy is pending review from Business Manager KMB who will provide a revised version one week prior to the March Governing Board Meeting.

E. National Board Certification Teachers Bonus (NBCT) and reimbursement for NBCT renewal
Pending receipt of information from the HSTA and clarification regarding whether the NBCT pay is covered under the DOE.

7. New Business:

A. None

Adjournment: Meeting adjourned at 6:27 pm.

Directors Report

2/22/17

Module

- Planning department requires an Environmental Assessment
- Planning department requires a Use Permit
- In contact with Ron Terry for EA
- In contact with Blaise Calderia for Use Permit and consulting
- Questions remain regarding whether or not the module needs temporary or permanent structural foundation
- Hawaii Modular has provided all structural load calculations for existing foundation
- Meeting with P and R, Building, Planning, Ron Terry, Blaise Calderia March 10th to determine possible obstacles: EA, Use Permit, Temporary vs. Permanent foundation, site plan.

Comprehensive Needs Assessment

- Currently reviewing all perception data, categorizing statements, prioritizing challenges, analyzing root causes, identifying resources, and synthesizing solutions.
- Reviewing iready data in each grade to identify weaknesses and set goals
- Meeting with Comission to discuss how our CAN will inform academic targets.

Perma Bound Books

- Ordered \$20,000 worth of books for our school library